



Fundraising Policy

Purpose:

To ensure all Fundraising in the name of Hamilton Inline Hockey Club (Devils) is accounted for and managed through an auditable process.

- All Fundraising in the name of the club or associated to the club must be approved through the HIHC Management Committee

Fundraising will be managed in two ways:

- Club Fundraising
 - Funds raised will be used for the benefit of the whole club for purposes such as equipment replacement, Tournament Fees, Competition Fees, General Fundraising
- Team Fundraising
 - Funds raised will be solely for the benefit of the Team for purposes such as Tournament Fees, Travel Costs, Accommodation Costs, specific requirements for the team.

Process:

- Teams will apply to the HIHC committee using the approved application form for permission to use the Club name for fundraising purposes.
- The beneficiaries of any funds raised will be identified through the approved application to the Committee
- The purpose of the fundraising will be stated
- The activity to raise funds will be stated

The committee will process the application at the next scheduled Committee meeting. Should the application be declined the committee will respond in writing to the team stating the reasons for a declined application.

Possible reasons for decline:

- Clashes with another Fundraising effort (rescheduling may be appropriate)
- The activity is not consistent with Club Policy, procedure or inappropriate for the audience or beneficiaries.
- The Club is at risk – reputation, Health and Safety, illegal, etc

All Funds will be presented to the committee with all receipts for any costs. Funds will be banked into the Club bank account and be allocated only for the purpose of the initial application.

The Club Secretary will manage the funds and be accountable for releasing funds to the team as required.